

**Montclair HOA
Landscaping & Exterior Structures
Request Form**

Lot Number _____
Submittal Date _____, 20____
Anticipated Start Date _____
Property Owner(s) _____
Address _____
City _____ State _____ Zip _____
Primary Phone _____
Alternate Phone _____

Type of submittal:

Fence/Wall Exterior Structure Patio/Deck
 Other _____

Description of Work:

Plans, photos and specifications should be in sufficient detail to allow the Committee to understand the nature and appearance of the finished project and its placement within the lot. The Committee shall have 30 days to respond to any request. If required, the Committee will request the submission of additional information in an effort to understand the impact of the request upon the overall appearance of the community. Failure to provide adequate detail shall be grounds for denial of the request. Upon receipt of the requested additional information, the Committee will have an additional 30 days to evaluate the request. Request should be submitted to Montclair HOA Architectural Committee, PO Box 1099, Cumming, GA 30028

For Architectural Committee Use Only

Reviewed by _____
Approved Denied Additional Info Requested

Reason for Denial/Additional Info Requested: (list specific reference to covenant sections which preclude approval)

